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How To: Create Your Athlete Positions

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Introduction:

In CoachMePlus, Athlete Positions play a crucial role in organizing athletes, staff, and users within your organization. This feature allows you to customize and manage permissions, reporting, and display filtering in various aspects of the platform, such as Team Access Points, Leaderboards, and Assessment Monitors. This FAQ article will guide you through the process of creating new Athlete Positions, helping you tailor them to your organization's specific needs.
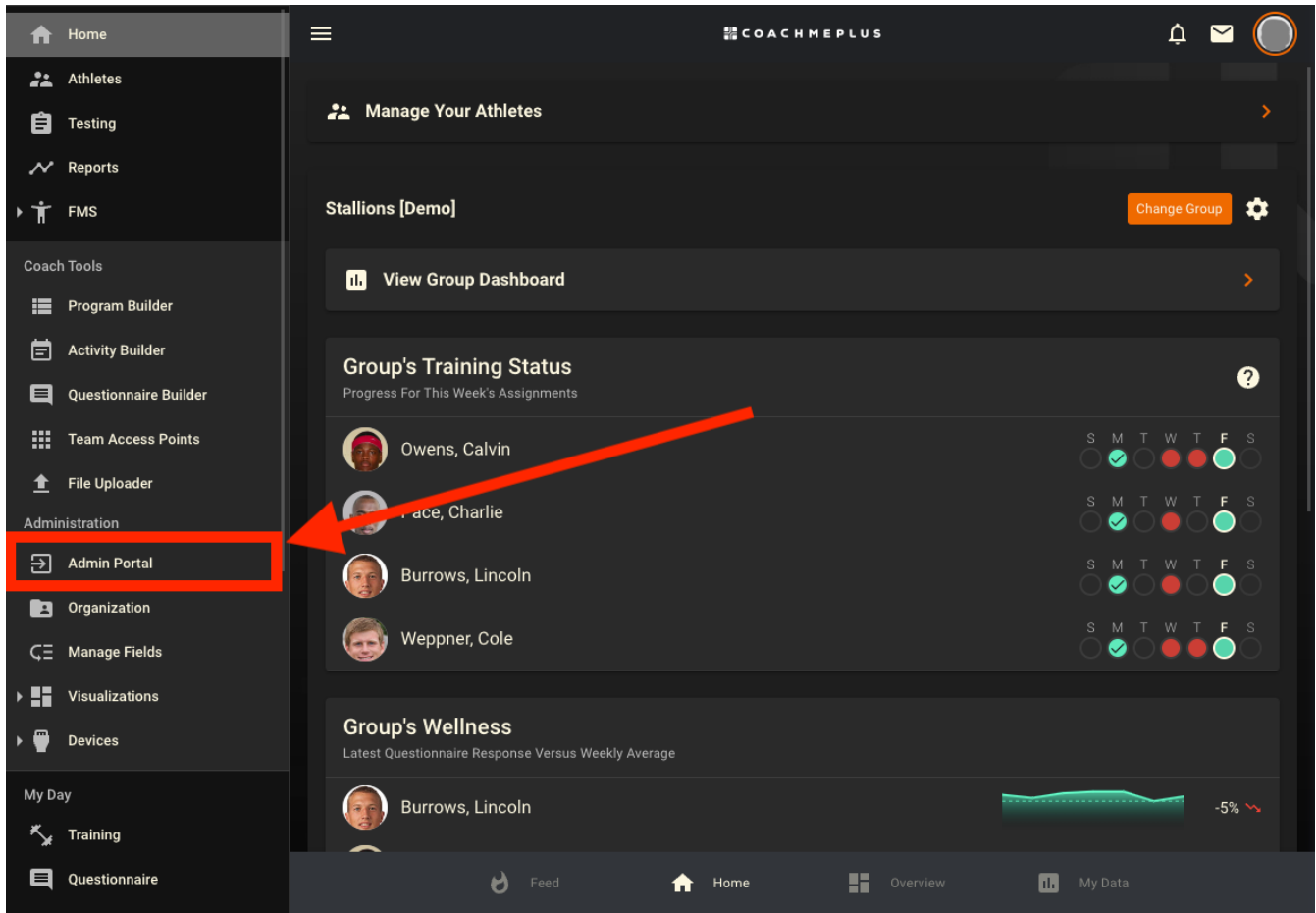
Watch this How To video and follow the steps below:

? **Help**

How do I create a new Athlete Position for my install?

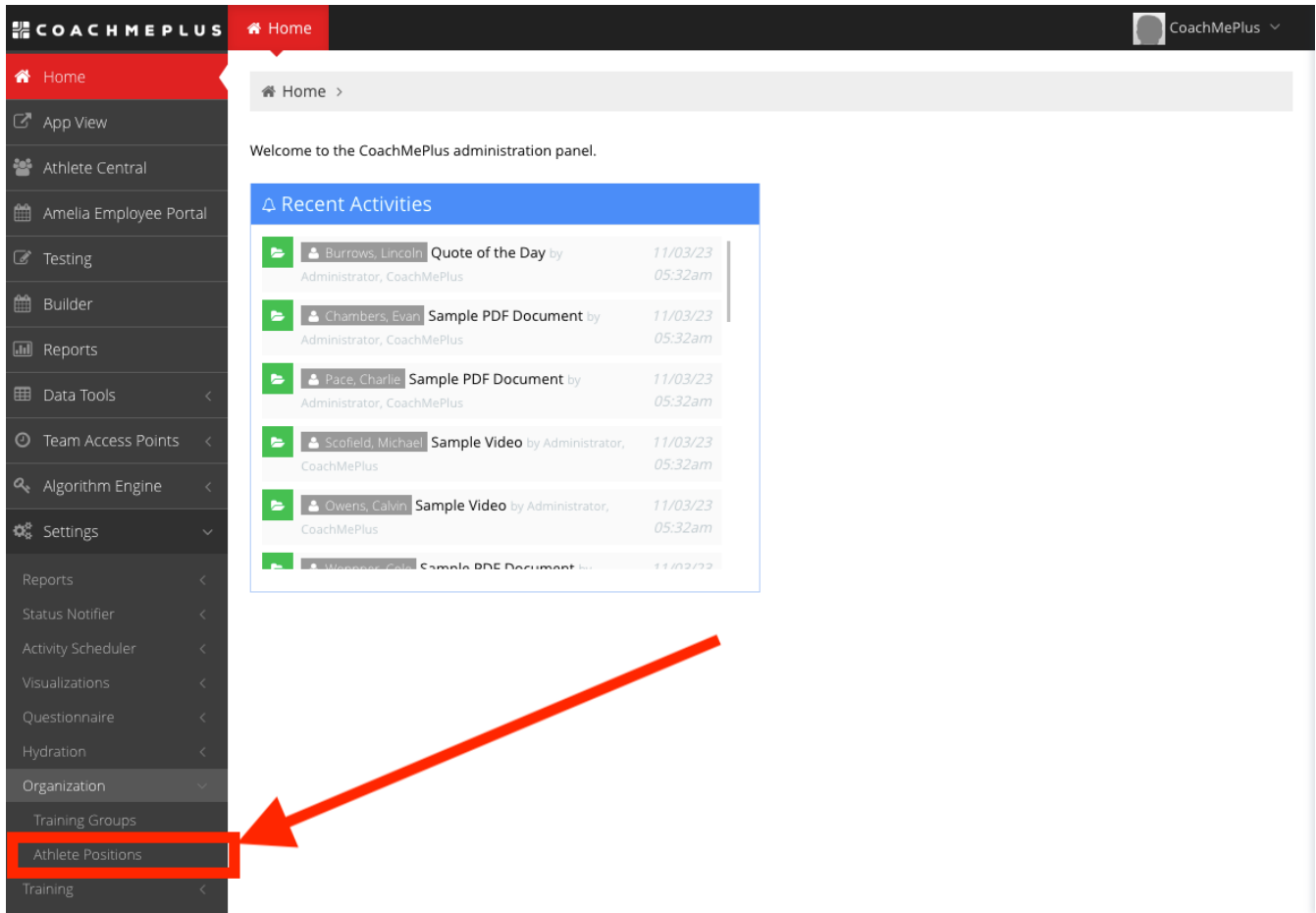To create a new Athlete Position in CoachMePlus, follow these steps:

Step 1 - Access the Admin Portal:

- Begin by selecting the "Admin Portal" menu option on the Home Page.
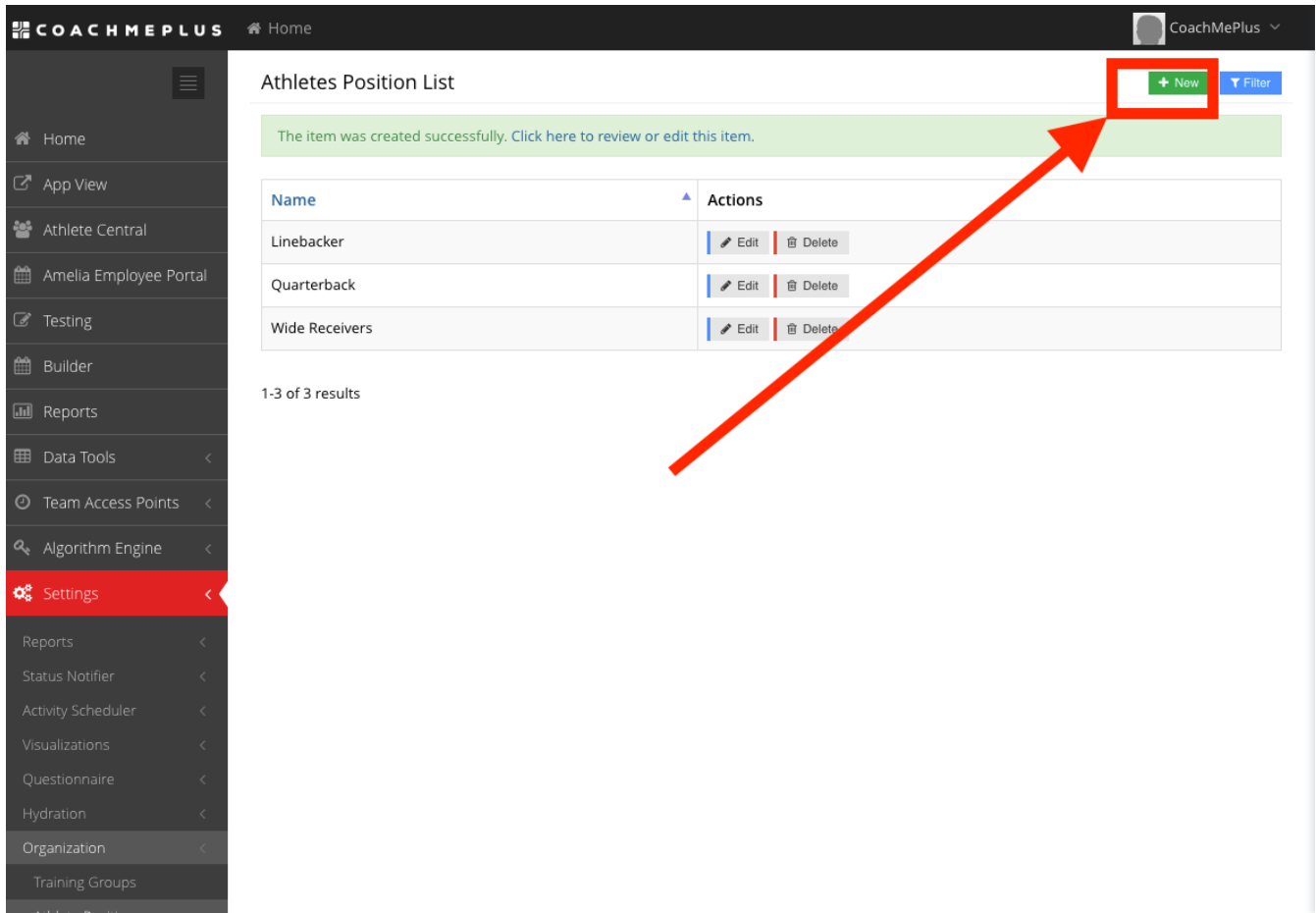- You can find this option under "Administration" -> "Admin Portal."

Step 2 - Access Athlete Positions:

- In the Admin Portal, navigate to "Settings" -> "Organization" -> "Athlete Positions" and select the "Athlete Positions" option.
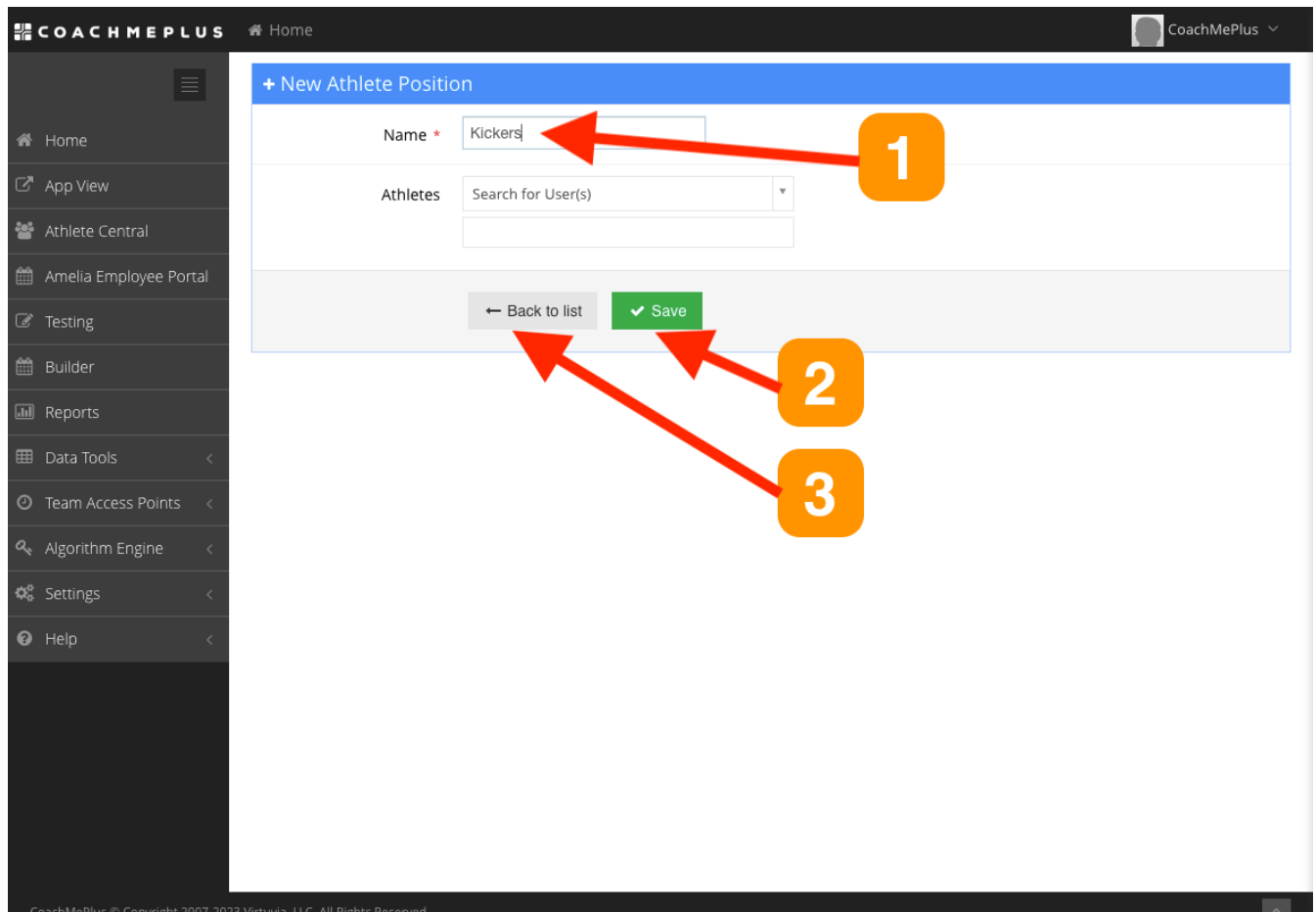
Step 3 - Add a New Athlete Position:

- In the Athlete Positions List, locate and click the "New" option to create a new Athlete Position.

Step 4 - Name Your New Athlete Position:

1. After clicking "New," provide a name for your new Athlete Position.
2. You can then choose to either click "Save" to confirm or
3. "Back to list" to return to the Athlete Positions List without saving.

Why do I need to create Athlete Positions?

You need to create Athlete Positions in CoachMePlus for the following reasons:

- Customize Permissions: Athlete Positions allow you to customize permissions for various roles within your organization.
- Tailor Reporting: You can use Athlete Positions to tailor reporting capabilities based on the needs of different positions or user groups.
- Manage Display Filtering: Athlete Positions enable you to manage display filtering in Team Access Points, Leaderboards, Assessment Monitors, and more, ensuring that the right information is available to the right people.

By following the steps outlined in this article, you can easily create and manage Athlete Positions in CoachMePlus, providing you with enhanced control over permissions, reporting, and display filtering to better meet your organization's needs.

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